Appleton Area School District

122 E. College Ave., Suite 1A * P.O. Box 2019 * Appleton, WI 54912-2019 Business Services: (920) 832-6128 * Personnel Services: (920) 832-1691 Fax: 920-832-5740

June 30, 2010

Wisconsin Department of Public Instruction Kathleen Culbertson P. O. Box 7841 125 South Webster Street Madison, WI 53707

Dear Ms. Culbertson:

As per our email dated June 21, 2010, please accept this letter and the attachments as correction to the DPI 1202 Fall Staff Report for the 2008-09 and 2009-10 school years. In updating our software system, it has come to our attention that the software program had not been pulling the correct data for the DPI 1202 Report.

Per our Superintendent, Lee Allinger, we would like to have the data actually changed on the Data Website under the Administrator listings for 2008-09 and 2009-10 so as to reflect the actual data.

If you have further questions, please contact me at 920-832-6158.

Sincerely,

Donald J. Hietpas Chief Financial Officer

Enclosures

cc: Lee Allinger, Superintendent